

## MONTHLY PROGRESS REPORT

<b>MONTH:</b>	August	<b>YEAR:</b>	2008
<b>TO:</b>	Freedom's Frontier Board of Trustees	<b>DATE:</b>	8/1/2008
<b>BY:</b>	Consultant Team	<b>CC:</b>	Judy Billings

<b>TASK NO.:</b>	6 and 7 (Resource Management Plan and Heritage Development Plan)
<b>PHASE NO.:</b>	2
<b>PERCENT COMPLETE:</b>	90%

**PROGRESS FOR MONTH OF August "PREVIOUS MONTH"**

Compiled survey data. Completed first draft of the Resource Management/Heritage Development Plan for team review. Made preparations for September Partner Team meeting. Began work on base map and overlay maps. Developed "River Valleys" concept for tying historic and cultural assets to the natural landscape. Prepared FAQ sheets on the National Environmental Policy Act (NEPA), National Historic Preservation Act (NHPA), and Native American Graves Protection and Repatriation Act (NAGPRA). Discussed "Gateway Centers" with Steering Committee. Proposed draft narrative on gateway centers for inclusion in the plan.

**OBJECTIVES FOR MONTH OF September "CURRENT MONTH"**

Submit Resource Management/Heritage Development Plan to team and committees for review. Review edits and comments and complete segment plan. Finalize "Resource Management and Heritage Development Toolkit" for the "Power of Action" section of the plan. Update glossary of terms. Contribute to final plan.

<b>TASK NO.:</b>	8 (Interpretation/Education Plan)
<b>PHASE NO.:</b>	2
<b>PERCENT COMPLETE:</b>	90%

**PROGRESS FOR MONTH OF August "PREVIOUS MONTH"**

Reviewed comments on the Statement of National Significance and themes and presented talking points for the August meeting. Gathered sample Statements of National Significance and shared with Partners at the August meeting. Worked with Steering Committee to revise Statement of National Significance. Reviewed results of July online surveys to incorporate recommendations into plan. Completed first draft of Interpretation and Education Plan for team review. Completed a draft of the "Storytelling Toolkit" for the "Power of Action" section of the final plan.

**OBJECTIVES FOR MONTH OF September "CURRENT MONTH"**

Finalize Statement of National Significance. Submit Interpretation/Education Plan to team and committee for review. Review edits and complete segment plan. Contribute to final plan.

<b>TASK NO.:</b>	9 (Tourism, Marketing and Graphics Standards Plan)
<b>PHASE NO.:</b>	2
<b>PERCENT COMPLETE:</b>	90%

**PROGRESS FOR MONTH OF August "PREVIOUS MONTH"**  
 Outlined the Tourism, Marketing and Graphics Standards Plan using information from the Phase I analysis. Compiled reference materials, including articles on authenticity and delivering quality experiences as handouts for the August meeting.

**OBJECTIVES FOR MONTH OF September "CURRENT MONTH"**  
 Submit Tourism, Marketing and Graphics Standard plan to team and committee for review. Review edits and complete segment plan. Contribute to final plan.

<b>TASK NO.:</b>	10 (Business Plan)
<b>PHASE NO.:</b>	3
<b>PERCENT COMPLETE:</b>	20%

**PROGRESS FOR MONTH OF August "PREVIOUS MONTH"**  
 Facilitated August Steering Committee and Partnership Team Meeting. Partners provided input on "Measuring for Success."

**OBJECTIVES FOR MONTH OF September "CURRENT MONTH"**  
 Continue to work on Business Plan draft.

<b>TASK NO.:</b>	General
<b>PHASE NO.:</b>	2
<b>PERCENT COMPLETE:</b>	NA

**PROGRESS FOR MONTH OF August "PREVIOUS MONTH"**  
 Attended Management Team Retreat. Met with Judy Billings and Sue Pridemore about the structure of the report. Prepared July monthly report for Board of Trustees. Prepared for September Partner Team Meeting and corresponding orientation for the ambassador program. Made updates to the planning website. Finalized plan templates. Coordinated with staff. Revised budget. Communicated with Board of Trustees regarding Phase I deliverables.

**OBJECTIVES FOR MONTH OF September "CURRENT MONTH"**  
 Facilitate September Partnership Team Meeting on the subject of Resource Management and Heritage Development.

Signed: \_\_\_\_\_



# Management Plan

Planning Process