

MONTHLY PROGRESS REPORT

MONTH:	March	YEAR:	2008
To:	FFNHA Steering Committee	DATE:	1-April-2008
By:	FFNHA Mgmt Team	CC:	

TASK NO.:	1
PHASE NO.:	1
PERCENT COMPLETE:	100
PROGRESS FOR MONTH OF March	
<ul style="list-style-type: none"> Partnership meeting 1, two day trip for meetings. Partnership meeting included administrative work to prepare documents for meeting. 	
OBJECTIVES FOR MONTH OF "CURRENT MONTH"	

TASK NO.:	1
PHASE NO.:	2
PERCENT COMPLETE:	
PROGRESS FOR MONTH OF March	
<ul style="list-style-type: none"> Consultation with steering committee and project planning. Project administration between team members, establishment of roles and responsibilities. Revised Committee profiles and tasks Worked with team to refine, update planning schedule for 2008-2009 Worked with team to develop communications procedures, website enhancement Produced sample press release, meeting announcement; vetted by FFNHA Worked with team to outline public review process Contact information for all Interpretation & Education steering committee members was secured and confirmed. A March 2008 update on Interpretation & Education activities was completed and provided to management team leaders. A schedule of deadlines for Interpretation and Education activities and deliverables was completed, including a schedule of on-site dates for the duration of the project. 	
OBJECTIVES FOR MONTH OF "CURRENT MONTH"	

TASK NO.:	1
PHASE NO.:	3
PERCENT COMPLETE:	
PROGRESS FOR MONTH OF March	
<ul style="list-style-type: none"> • Creation of Searchable Database, creation of web page to post data, listserv, visioning survey and creation of public access to Management Plan Documents and project schedule. Outlined needs for searchable database • Articulated types of resource materials to collect for analysis • Collected information on tourism for use in April PT meeting • 14 Missouri stakeholders (including some directly involved with FFNHA and others identified by FFNHA stakeholders as important Missouri contacts) were identified and contacted regarding themes and the statement of national significance for FFNHA. Seven of these Missouri stakeholders have been interviewed by phone thus far to get their input on both themes and the statement of national significance. Through the interviews, a list of historical accounts for this region has been identified and a number of books and other publications about this region have been purchased or secured for review. • In addition, research was completed on existing National Park Service definitions of “national significance.” 	
OBJECTIVES FOR MONTH OF “CURRENT MONTH”	

TASK NO.:	1
PHASE NO.:	4
PERCENT COMPLETE:	
PROGRESS FOR MONTH OF March	
<ul style="list-style-type: none"> • Meeting with Civic Engagement Committee, planning of Visioning Workshops, Collecting vision and mission statements, development of surveys and input exercises, analysis of data from Vision mtg. 1., planning of vision mtgs. for March 31 and April 1 with focus on principles, goals and objectives. • Execution of Vision meeting 2 on March 31, Vision survey, and reporting to Steering Comm. and Board on April 1. Participated as facilitators in visioning sessions with MARC and Lawrence meeting. • Helped develop survey, agenda, handouts and outcomes for March meetings • Helped review documents for distribution, refine vision and mission statements • Statements regarding vision statements, themes and the statement of national significance were extracted from existing documents, and draft FFNHA themes and a statement of national significance were developed and tested during interviews with FFNHA stakeholders. Seven criteria for FFNHA themes were also drafted and tested through the telephone interview process. 	

- Special attention focused on outreach to Missouri stakeholders to ensure that the perspective and national importance of these additional counties that were added to FFHNA were taken into account, with consideration to the national mood that brought about the Missouri Compromise and on through the Civil War.

OBJECTIVES FOR MONTH OF "CURRENT MONTH"

TASK NO.:	1
PHASE NO.:	5
PERCENT COMPLETE:	

PROGRESS FOR MONTH OF March

- Analysis of survey findings for valued resources, review of secondary sources for historic, ecological and geographic sites of potential importance.
- Collected information on tourism for use in April PT meeting
- A survey on themes, national significance and existing historical resources was drafted. The existing visitor readiness criteria on the FFNHA website were reviewed and additional categories for evaluation were proposed to the FFNHA management team.

OBJECTIVES FOR MONTH OF "CURRENT MONTH"

Signed: _____